



Energy Management Centre

(State Designated Agency to enforce Energy Conservation Act 2001)

Department of Power, Government of Kerala

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QUOTATION NOTICE

18/06/2021

Sealed Limited Quotations are invited from EMC Empanelled Printing Presses for printing and binding 500 copies of 'Home Energy Audit Manual' prepared by Energy Management Centre as per following specifications and supply to the office of Energy Management Centre.

Sl. No.	Specification and details	Quantity	Rate Excluding Taxes	Total Cost Excluding Taxes
1	<p>Printing, Binding and supply of 'Home Energy Audit Manual' prepared by Energy Management Centre Size: A4</p> <p>Inner pages: 96 Nos, 100 GSM Paper with Glossy finish, Colour printing.</p> <p>Cover page: 2 Nos, 220 GSM Paper with Glossy finish, Multi-colour printing and one side Thermal lamination of Matt finish.</p> <p>Binding: Perfect binding.</p>	500 Copies		
			GST @ _____ %	
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<p>Grant total (Inclusive of all taxes) in words: _____ _____ only</p>				

Data & Confidentiality: The data to be printed will be provided by EMC in CD form/any other electronic transfer. The Data shall be stored only on the computer selected for printing and which is not sharable.

Period of completion: The works shall be completed within 25 days after the date of receiving of the work order.

Payment terms: 100% of the payment shall be made on the successful completion of the work and its verification by Engineer in Charge.

Sealed cover containing quotation, superscripted as 'Quotation for printing of Home Energy Audit Manual' should reach the Director, Energy Management Centre, Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram, 695017 on or before 25/06/2021.

Sd/-
Director

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