



**Energy Management Centre - Kerala
Thiruvananthapuram - 695017**

Quotation – Cum – Auction Notice

The Director, Energy Management Centre – Kerala (EMC) invites sealed quotation from intending bidders for the Purchase of Ford Fiesta, 2011 model car bearing Registration No. KL 22 C 1234 in “as is where is condition”. The car is now parked at EMC campus, Sreekaryiam, Thiruvananthapuram

The prescribed quotation forms and detailed terms and conditions can be had from the EMC office during office hours on payment of non – refundable amount of Rs. 500/- plus tax.

The quotation documents shall be submitted in sealed cover superscribing “offer for the purchase of Ford Fiesta car KL 22 C 1234” along with an interest free EMD of Rs. 2,500/- by Cash or Demand Draft at any scheduled bank drawn in favour of Director, Energy Management Centre Payable at Trivandrum. The Demand Draft or Cash deposit receipt shall be attached to the offer. (The Demand draft /cash receipt shall not be enclosed in the sealed cover financial bid)

Quotations should be submitted to the Office, The Director, Energy Management Centre – Kerala, Sreekrishna Nagar, Sreekariyam P.O, Trivandrum – 695 017 so as to reach before 2.30 PM on 25-06-2021 and the opening of quotation will be conducted at 3.30 PM. The quotationers or their authorized representatives are only allowed to participate in the auction.

EMC reserves the right to reject any quotation without assigning any reasons.

Further details, if required can be had from the Office, Energy Management Centre, Trivandrum, (Phone No.0471-2594922) during office hours.

DIRECTOR



**Energy Management Centre - Kerala
Thiruvananthapuram - 695017**

QUOTATION FORM

I/We.....the undersigned, having read, understood and accepted the terms and conditions mentioned in the quotation notice for the sales of Ford Fiesta, 2011 model car bearing Registration No. KL 22 C 1234

If my/our quotation is successful, I/We hereby agree to take delivery of the vehicle in accordance with the time schedule mentioned in the quotation notice.

Bank D.D. No. DatedDrawn on For **Rs.2500/-** (Rupees Two thousand Five Hundred only) as interest free E.M.D. and **Rs.500/- + taxes** as tender form fees are enclosed for the due performance of the quotation.

Amount offered (in figures) Rs:
(In words) (Rupees.....)

Signature of the Quotationers :

Name of the quotationer :

Address :

Telephone No :



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TERMS AND CONDITIONS OF THE QUOTATION - CUM – AUCTION

1. The Ford Fiesta Car parked at EMC Campus will be sold in “as is where is” condition.
2. The vehicle can be inspected with the permission during office hours.
3. Quotation shall be submitted only in the prescribed form issued from the office.
4. Each quotation shall be accompanied by an interest free Earnest Money Deposit of Rs.2,500/- (Rupees Two Thousand Five Hundred Only) and tender form fee of Rs.500/- + taxes in the form of Cash or Demand Draft of any Scheduled Bank, payable at Thiruvananthapuram and drawn in favour of the Director, Energy Management Centre, Trivandrum
5. The amount offered in the quotation shall be excluding all taxes and duties applicable. The taxes, duties etc shall be collected over and above the quoted price.
6. The quotation forms will be sold upto 12.00 noon on 25-06-2021 and the quotations will be accepted upto 2.30 PM on the same day. The opening of the submitted quotations will be conducted at 3.30 PM on the office of Energy Management Centre, Sreekrishna Nagar, Sreekaryam, Thiruvananthapuram. The quotationers or their authorized representative are only permitted to participate in the open auction and during the opening of quotations.
7. Normally, the highest offer among the quotations will be accepted. But EMC, reserves the right to reject any offer without assigning any reason thereof.
8. E.M.D. of the highest three bidders will be retained until the delivery of the vehicle is taken on the quotation and the E.M.D (demand draft submitted) of the others will be returned after completion of the process.
9. The successful quotationer will have to remit the entire amount including the taxes applicable either in the form of cash or Demand Draft, within seven days from the date of intimation to them, failing which rent @ Rs. 100/- will be levied from the 8th day onwards. EMC have no responsibility on these items after the sale of the items.
- 10.If the successful quotationer fail to remit the quoted amount including taxes and the rent (if levied) within 20 days from the date of auction, the offer will be treated as cancelled and the E.M.D. will be forfeited.
- 11.The successful quotationer shall complete all necessary RTO formalities as per rules before taking delivery of the vehicle from our premises. Necessary assistance will be provided from the office.
- 12.EMC, reserves the right to modify any of the above terms and conditions of genuine grounds.
- 13.Any further details if required can be had from EMC Office, Trivandrum (Phone No.0471-2594922) during office hours on all working days.

DIRECTOR