



Energy Management Centre

(State Designated Agency to enforce Energy Conservation Act 2001)

Department of Power, Government of Kerala

Sreekrishna Nagar, Sreekariyam P.O.

Thiruvananthapuram 695 017

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EMC/589/2021-ETB-6

15/12/2021

QUOTATION NOTICE

Sealed quotations are invited from EMC empanelled printing presses for printing of following documents prepared by Energy Management Centre- Kerala as per the following specification and supply to the office of Energy Management Centre.

Sl. No.	Specification and details	Quantity	Rate Excluding taxes	GST	Total cost including taxes
1	Printing and supply of 'Letter to LSGs from Energy Management Centre- Kerala' Size-A4 Pages: 2nos, 80GSM paper, Multi colour printing	1100			
2	Printing and Supply of 'ECBC poster' prepared by Energy Management Centre-Kerala Size: A3 Paper: 100 GSM, Art paper, Multi colour print	5000			
Grand total					

Data and Confidentiality: The data to be printed will be provided by EMC in CD form/ any other electronic transfer. The data shall be stored only on the computer selected for printing and which is not sharable.

Period of completion: The work shall be completed within 4 days after the date of receiving of the work order

Payment Terms: 100% of the payment shall be made on the successful completion of work and its successful verification by Engineer in charge.

Sealed cover containing quotation, superscripted as "Quotation for printing EMC letter and poster regarding ECBC" should reach the Director, Energy Management Centre, Sreekrishna Nagar, Sreekariyam P. O, Thiruvananthapuram on or before 18-12-2021, 4 PM.

Sd/-
Director

To
All EMC empanelled printing presses

Address of EMC empanelled printing press:

Seal and Signatory
Authorised signatory of
EMC empanelled printing press: