

**ENERGY MANAGEMENT CENTRE -KERALA**

Department of Power, Government of Kerala  
Thiruvananthapuram, Kerala – 695 017;  
<https://keralaenergy.gov.in>

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**CALL FOR EXPRESSION OF INTEREST (EOI)**  
**INVITATION FOR EXPRESSION OF INTEREST FROM**  
**ACCREDITED ENERGY AUDIT FIRMS EMPANELLED WITH**  
**EMC TO ACT AS A PROJECT MANAGEMENT TEAM WITH**  
**AUTONOMY TO CARRY OUT THE REHABILITATION AND**  
**RENOVATION WORKS OF PAMPUMKAYAM MICRO**  
**HYDRO PROJECT IN MANKULAM, IDUKKI**

*Ref No.: EMC/99/2023-ETB-5/EOI*

<b>Date of Publishing</b>	<b>:-</b>	<b>11-03-2025</b>
<b>Last Date for submission of application</b>	<b>:-</b>	<b>17-03-2025, 16.00 hrs</b>

## A. INTRODUCTION

### 1. About EMC

Energy Management Centre - Kerala (EMC) was established by Kerala Government, aiming primarily to remould and instrumentalise energy sector as a catalyst in promoting a development process which is ecologically sustainable.

The Small Hydro Promotion Cell, functioning in EMC under the Chairmanship of the Additional Chief Secretary (Power), Govt. of Kerala scrutinizes and recommend for issuing technical clearance for the small/mini/micro hydel projects in the state.

EMC is also the State Designated Agency (SDA) of Bureau of Energy Efficiency (BEE), Ministry of Power, Government of India to coordinate, enforce and implement Energy Conservation Act-2001 (Central Act 52 of 2002) in Kerala. EMC is working towards attaining energy efficiency in all sectors of economy.

### 2. Abstract

The MHEP at Pampumkayam, owned by Mankulam Grama Panchayat, is currently non-functional. This project aims to renovate the existing MHEP by replacing all defective electro-mechanical equipment, strengthening the weir, and carrying out other allied civil works. It is proposed as a joint venture between the Energy Management Centre (EMC) and Mankulam Grama Panchayat. The project is expected to be completed within four months from its inception.

### 3. Object of this Call for Expression of interest (EoI)

#### 3.1. Project Objectives

This Call for Expression of Interest, Energy Management Centre-Kerala (EMC), Department of Power, Government of Kerala intends to invite accredited energy audit firms empanelled with EMC to act a Project Management Team (PMT) of EMC with autonomy to carry out the rehabilitation and renovation works of Pampumkayam micro-hydro project with collaborate with professional organizations with centage charges to the PMT on a tripartite agreement mode. The successful Project Management Team shall ensure the completion of the following works (non exhaustive and as per actual requirement at site).

- Executing civil/construction works, including powerhouse renovation
- Dismantling existing turbo-generator units

- Anchor block and support works
- Penstock repair
- Trash rack installation at the weir site
- Works in Transformer (already existing) used Power Evacuation

The participating firms are allowed to collaborate with professional organizations that have specialized knowledge in Micro/Pico/Small Hydro Power development on a project-specific basis, preferably with Kerala Government-accredited agencies permitted to handle emergent works, including repair works, without competitive bidding.

#### 4. **Submission of EOI**

Interested accredited energy firms are required to submit the response with the complete information in all respects along with enclosed format.

*Following Documents to be submitted along with the EOI (certified copy):*

1. Brief write up about the accredited energy audit firm along with necessary proof to ensure the EMC empanelment.
2. Proof of previous work of similar nature or any works executed in renewable energy sector.
3. Copy of latest Income Tax Return documents of the last FY
4. PAN Card Copy
5. Any other detail which the Applicant Company/ Firms feels relevant in this regard.
6. **Period of Validity of Expressions of Interest**

Expressions of Interest shall remain valid for the period of 30 days after the date of Expression of Interest opening date of the EoI. In exceptional circumstances, prior to the expiry of the original Expression of Interest validity period, the EMC may request the Applicant's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing.

Prospective accredited audit firms may submit their 'Expression of Interest' duly signed by the authorized signatory along with relevant details as sought in this document by final date of initial submission, 17-03-2025 till 16:00 hrs in

a sealed cover superscribing "Expression of Interest to coordinate all the rehabilitation works and renovation works of Pampumkayam micro hydro project", or through email to [emck@keralaenergy.gov.in](mailto:emck@keralaenergy.gov.in) with the same as the subject line.

To,

**The Director,**  
Energy Management Centre - Kerala  
Sreekrishna Nagar, Sreekariyam P O  
Thiruvananthapuram - 695017, Kerala  
Phone: 0471-2594922, 2594924

For any clarification, prospective parties are requested to contact +917012202280, or Email to [emck@keralaenergy.gov.in](mailto:emck@keralaenergy.gov.in) with copy marked to [dinesh@keralaenergy.gov.in](mailto:dinesh@keralaenergy.gov.in) & [rajeev.kr312@gmail.com](mailto:rajeev.kr312@gmail.com)

The date of any discussion meeting after receipt of EoIs, will be informed to the respondents by e-mail / through EMC's website, <https://keralaenergy.gov.in>

## **6. Clarification of Expressions of Interest and Evaluation**

**6.1.** During evaluation of the Expressions of Interest, EMC may, at its discretion, ask the Applicant for a clarification of its Expression of Interest. The request for clarification and the response shall be in writing or through email, and no change in the costs or substance of the Expressions of Interest shall be sought, offered or permitted.

**6.2.** EMC may **request clarifications** in writing from applicants during the evaluation phase.

**6.3.** A **preliminary examination** will verify completeness, document accuracy, and responsiveness to EOI conditions.

**6.4. Only shortlisted applicants** will be invited to submit the **financial proposal**.

**6.5.** A **joint site visit** with EMC officials will be arranged for shortlisted bidders to assess project requirements.

**6.6.** As a second stage financial proposal, the PMT should submit a block estimate based on the assessment conducted during the site visit, including the required centage charge (in %) for PMT.

## **7. Bid Evaluation**

## 7.1. Preliminary Examination

7.1.1. EMC will review and compare all the Expressions of Interest systematically. EMC will examine the Expressions of Interest to determine whether they are competed, whether the Expressions of Interest are generally in order, whether required documents have been furnished, whether the documents have been properly signed, and whether any computational errors have been made.

7.1.2. Prior to the detailed evaluation, EMC will determine the substantial responsiveness of each Expression of Interest. For purposes of this, a substantially responsive Expression of Interest is one which conforms to all the terms and conditions of the Expression of Interest documents.

7.1.3. If an Expression of Interest is not substantially responsive, it will be rejected and may not subsequently be made responsive by the Applicant having corrected or withdrawn the non-conforming deviation or reservation.

## 8. Other conditions

*Prospective respondent (Applicants) to this EOI acknowledges and agrees that:*

- EMC has issued this document for Expression of Interest with the best intention to explore the market for eligible and interested bidders and has no compulsions to enter into definitive contractual agreements. This EOI does not guarantee conversion of this EOI into any definitive contractual agreements.
- It is also agreed that EMC in its sole discretion, may reject any and all proposals made by respondents, may change the conditions relating to the EOI or cancel this EOI at any time without assigning any reason.
- Prospective respondent(s) acknowledge and agree that response to the EOI is purely voluntary action on their part and for any expenditure on this account shall be borne by the respondent(s).
- EMC will have no obligation or liability to the respondent(s) in the event of cancellation of EOI.
- The applicant should assess the site for which EMC may facilitate the support to assess the required work and prepare a block estimate before submitting their financial proposal.
- The second stage evaluation (based on financial proposal) will be conducted based on the estimate and quoted centage charge offered by

the pre-qualified agency.

- Project Management Team (PMT) shall preferably engage government-accredited external agencies for the required work and/or domain expert firms for specific jobs involved in the total work. A tripartite agreement shall be made by the said accredited agency/firm with EMC to receive payments for the work certified by the PMT. EMC will make payment directly to the said accredited agency/firm.

Note: Applicants are requested to keep themselves updated with the website <https://keralaenergy.gov.in> on regular basis for any addition / deletion / modification / clarification / notification in respect of this, at EOI stage and at bidding stage. No separate notification will be issued in any other media.

## B. ANNEXURES TO THE BIDS

### Annexure -1 - Prequalification Details of the Applicant

<b>Eligibility Criteria</b>	<b>Supporting Documents with criteria (may attach as separate sheets)</b>
Evaluation fee	No Fee
The EoI participant could be an EMC empaneled Accredited Energy Audit Firm.	Copy of address Proof / Certificate of accreditation and empanelment/ identity proof to be submitted
The financial status.	Copy of latest Income Tax Return documents
Expertise in executing renewable energy projects in Kerala/ outside Kerala.	A short note on the domain expertise to be submitted
Man Power	Proposer should have service of at least 2 experts having more than 5 years domain expertise in Civil works/mechanical/Electrical associated with RE projects works in India or abroad. (CV of the experts to be attached)
Participant should not be blacklisted by any department	Undertaking by the Authorized Signatory to this effect

of agency of the Government as on the date of submission of EOI.	
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**Annexure - 2- BID SECURING DECLARATION**

To

Director, EMC

Sir,

I/We, the undersigned, declare that:

- i. I/We have read the conditions of the Call for EoI and am/are agreeing to it.
- ii. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
- iii. I/We accept that I/We may be disqualified from bidding for any contract with you if I am /We are in a breach of any obligation under conditions of the call for Call for EoI, because if notified of the acceptance of our Bid by EMC during the period of bid validity and (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with allotment of work, if any.
- v. I/We understand that being shortlisted does not entitle us to be given an award of contract.

(Signature of person whose name and capacity are shown)  
in the capacity of (insert legal capacity of person signing  
the Bid Securing Declaration)

Name: (insert complete name of person signing)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder) Dated on \_\_\_\_\_ day of (insert date of signing)

(Seal)