

Annexure 1



KERALA STATE ENERGY CONSERVATION AWARD – 2026 Guidelines

**OBJECTIVE**

To give recognition to the selected enterprises, organizations, and institutions who have made systematic and serious attempts for efficient utilization of energy, conservation of energy, research, and promotion of energy efficiency during the year 2025-26 in the State of Kerala.

THE AWARDS

The awards are proposed to be given in the form of a Plaque with an appropriate citation on such an award, as may be decided by the State Level Monitoring Committee for Energy Conservation (SLMCEC) in Kerala.

Sl No	Category	Prize
1	Large Scale energy consumers	Citation, Plaque, Rs. 1,00,000/-
2	Medium Scale energy consumers	Citation, Plaque, Rs. 1,00,000/-
3	Small-scale energy consumers	Citation, Plaque, Rs. 1,00,000/-
4	Energy Efficient Buildings	Citation, Plaque, Rs. 1,00,000/-
5	Energy Efficient Public Institutions	Citation, Plaque Rs 50,000/-
6	Energy Conservation Leadership & Community Impact	Citation, Plaque Rs 50,000/-
7	Promoters of Energy Efficient Products & Energy Efficient Buildings	Citation, Plaque Rs 50,000/-

In addition to the prize money the added benefits for all applicants* includes:

Sl No	Benefits	Prize
1	Financial assistance for ISO 50001 Certification.	Public Sector Undertakings/ Govt. Buildings/ Govt. Organizations: The financial assistance is 50% of the total expenditure for ISO 50001 certification (Excluding taxes) limited to a maximum of Rs.1,00,000/- (Rupees One lakhs). Private Industries/Buildings/Organization: The financial assistance is 50% of the total expenditure for ISO 50001 certification (Excluding taxes) limited to a maximum of Rs.50,000/- (Rupees Fifty Thousand).

2	Financial assistance for Energy Audit. <i>Mandatory Audit (As per G.O (Rt) No. 2/2011 dated 01/01/2011).</i>	Public Sector Undertakings/ Govt. Buildings/ Govt. Organizations: Financial assistance 50% of the total Energy audit fee (Excluding taxes) limited to a maximum of Rs.75,000/- (Rupees Seventy-five Thousand) for industries as per Mandatory Audit G.O (Rt) No. 2/2011 dated 01/01/2011. If the industry/building/organization is having an LT connection the total energy audit fee (excluding taxes) shall be given as financial assistance subject to a maximum of Rs. 10,000/- (Rupees Ten Thousand only) Private Industries/Buildings/Organization: Financial assistance 50% of the total Energy audit fee (Excluding taxes) limited to a maximum of Rs.50,000/- (Rupees Fifty Thousand). If the industry/building/organization is having an LT connection the total energy audit fee (excluding taxes) shall be given as financial assistance subject to a maximum of Rs. 10,000/- (Rupees Ten Thousand only) This scheme is not applicable to “Designated Consumers” (DC)
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**The above assistance will be provided under EMC’s scheme –Priority will be given to shortlisted applicants on first come first serve basis upon fund availability. The support for implementing Energy Management System - whose detailed guidelines as published in EMC website www.keralaenergy.gov.in.*

SHORTLISTING OF APPLICANTS

The applicants in each category shall fill up the details in the prescribed proforma (format enclosed) and submit the proforma on or before the last date of application as mentioned in these guidelines. Based on the details submitted by the applicants in the prescribed proforma (format enclosed), the applicants will be shortlisted. The shortlisting shall be conducted by a suitable technical committee constituted by EMC. The performance of the shortlisted applicants would be evaluated by the Committee and if needed through a video documentation/visit/interview by the committee. EMC will provide a certification of appreciation to all the shortlisted applicants.

The technical committee reserves the right to move an entry of a participant from the category applied by to another category, at their discretion, if the criterion of participants profile and/or Energy Efficiency &Energy Conservation measures is found so by the Judges.

The technical committee would take a final decision depending upon the number of entries received and other considerations. If suitable applicants are not identified to qualify, the award in that category will not be given. Applicants who have previously received the award will not be eligible to receive it again for the next two consecutive years. However, they may be considered for a commendation if deemed eligible.

The qualifying period for the award is the previous financial year from **1st April 2025 to 31st March 2026**. However, as conservation efforts require a longer period for implementation in some cases, *the work in this direction for the immediately past 3 financial years will also be reviewed*. For the HT/EHT consumer compliance of G.O (Rt) no.2/2011/P.D. dated, Thiruvananthapuram 01-01-2011 is desirable.

ELIGIBILITY/CATEGORISATION

The scheme is open to all enterprises in the State of Kerala, as per the categorization listed below.

Category 1: Large scale energy consumers

(Including large scale industries except buildings –All consumers in the State with a total (electricity + fuel) annual energy consumption more than 1000 TOE* (Ton of Oil Equivalent)) or 11.6 million Units and Designated consumer notified by central Government as per EC Act 2001.

Category 2: Medium scale energy consumers

(Including medium scale industries except buildings –All consumers in the State with a total (electricity + fuel) annual energy consumption between 150 to 1000 TOE * or 1.7 million Unit to 11.6 million Units.

Category 3: Small scale energy consumers

(Including small scale industries except buildings – All consumers in the State with a total (electricity + fuel) annual energy consumption up to 150 TOE* or up to 1.7 million Units.

Category 4: Energy Efficient Buildings

(All Commercial Buildings including hotels, hospitals, shopping malls, Office Buildings, Theatres, Educational Institutions etc. who have implemented energy conservation / efficiency/e-mobility programs in their facilities and Institutions/Buildings who has designed and/or developed such buildings/campus including LEED/green Building, GRIHA rated or ECBC Compliant building or with proven/certified Energy Efficiency and conservation including Green/Eco friendly considerations).

Category 5: Energy Efficient Public Institutions

(All Government Departments under the State and Union Governments and Local Self Government Institutions involved in the implementation and promotion of energy conservation, energy efficiency, clean energy, and electric mobility (e-mobility) projects and programs.)

Category 6: Energy Conservation Leadership & Community Impact

(All NGOs and other organizations undertaking research or implementing programs that promote energy conservation, energy efficiency, and clean energy at the community level, including energy club activities in educational institutions)

Category 7: Promoters of Energy Efficient Products & Energy Efficient Buildings

(Including architectural firms and green building consultants involved in the design and development of LEED, IGBC, GRIHA, ECSBC & ENS-compliant, or other certified green and energy-efficient buildings/campuses, as well as manufacturers, retailers, traders, service providers, and software developers actively promoting energy efficiency and renewable energy in the State.

Eligible participants also include entities engaged in the manufacture, supply, installation, servicing, retail, or distribution of certified energy-efficient and renewable energy products, including BEE Star-labelled products notified by the Ministry of Power, Government of India. The category also covers stakeholders working in battery energy storage systems (BESS), electric cooking, electric mobility (e-mobility), energy management, and other clean energy technologies. Additionally, manufacturers of cool roofing materials and reflective paints, along with service providers and software developers offering innovative solutions for energy conservation, renewable energy integration, energy monitoring, and efficient energy use, are eligible under this category.)

****Toe – Calculation***

$\text{* Energy consumed in (toe) = } \frac{\text{Fuel consumed quantity (kg or kL)} \times \text{gross calorific value (kcal/kg or kcal/kg)}}{10^7}$

FINAL EVALUATION

The Award Judging Committee constituted from the panel decided by the State Level Monitoring Committee for Energy Conservation Activities in Kerala will decide on the recipient of the awards on the basis of outstanding achievements and contributions in the field of energy conservation and management. The Award may not necessarily be decided on the basis of only quantitative achievements but also taking into account the various other factors such as innovative techniques and technologies adopted, commitment of the management, environment friendliness, organizational set-up to promote energy conservation in the unit, etc.

The members of the Award Judging Committee or their nominees may visit participating enterprises/organizations/Institutions for verification of data supplied, if felt necessary, and it will be obligatory on the part of the participating units to provide necessary assistance and co-operation for such visits. For finalizing the list of awards winning units, the Committee may invite / visit the short-listed enterprises/organizations/ Institutions for judgment of their activities. The shortlisted applicants will have to bear all the expenditure of their travel in this connection, also they shall make necessary arrangements for the technical committee's visit upon prior intimation from EMC.

CRITERIA FOR JUDGING THE MERIT

Aspects that could be considered while judging the application includes the following

<i>Industries (Category 1,2 and 3)</i> <i>(Designated consumers, large, medium, small-scale industries)</i> ○ Corporate Energy & environment policy ○ Green purchase policy ○ Energy Manager ○ Energy Conservation cell ○ Worker's representation in Energy Conservation cell ○ Energy Audit Frequency ○ Monitoring/Evaluation set up ○ Energy savings achieved ○ Capital invested for Energy Conservation ○ Training Programs/ number of personals trained in Energy Efficiency and Energy Conservation ○ Innovative Programs or Projects ○ Reduction in Specific Energy Consumption 2025-26 ○ Reduction in Specific Energy Consumption 2024-25 ○ Reduction in T&D Losses ○ E-mobility schemes /programs ○ Measures implemented exclusively for Energy Saving ○ DSM activities implemented. ○ Consistency in energy conservation efforts (last 3 years) ○ Efforts in Fossil Fuel Substitution ○ Quality Of Reporting ○ Final Presentation	<i>Energy Efficient Buildings (Category 4)</i> <i>(including Designated Consumers in Building category)</i> ○ Certified Green Building or Rated ○ Building management & Energy policy ○ Energy Manager ○ Energy Conservation cell ○ Energy Audit Frequency ○ Provision for Monitoring/Evaluation of energy conservation efforts ○ Energy savings achieved & carbon footprint prevented ○ Capital invested for Energy conservation programme ○ Training Programmes for employees ○ Innovative Programmes or Projects on energy conservation ○ Reduction in Specific Energy Consumption 2025-26 ○ Reduction in Specific Energy Consumption 2024-25 ○ Measures implemented exclusively for Energy Saving ○ E-mobility schemes /programs. ○ Consistency in energy conservation efforts (last 3 years) ○ Building Integrated PV system (BIPV) implementation. ○ DSM activities implemented. ○ Fuel substitution efforts ○ Quality Of Reporting ○ Final Presentation
<i>Energy Efficient Public Institutions (Category 5)</i> ○ Institutional Policy on Energy Conservation, Energy Efficiency, and Clean Energy ○ Leadership and Governance for Energy Management (Energy Manager / Energy Cell / Nodal Officer) ○ Energy Audits and Implementation of Audit Recommendations ○ Energy Monitoring, Reporting, and Evaluation Mechanism ○ Demonstrable Energy Savings and Reduction in Energy Consumption ○ Capital Investment in Energy Conservation and Energy Efficiency Measures ○ Adoption of Renewable Energy and Carbon Neutral Initiatives	<i>Energy Conservation Leadership & Community Impact (Category 6)</i> ○ Vision, Leadership, and Institutional Commitment towards Energy Conservation, Energy Efficiency, and Clean Energy ○ Innovation in Promoting Energy Conservation and Sustainable Energy Practices ○ Community Participation and Stakeholder Engagement ○ Energy Club Initiatives and Capacity Building in Educational Institutions ○ Awareness, Outreach, and Behavioural Change Programmes

○ Implementation of Electric Mobility (E-Mobility) Programmes and Supporting Infrastructure ○ Demand Side Management (DSM) and Load Management Initiatives ○ Fossil Fuel Substitution Initiatives ○ Green Procurement and Sustainable Public Procurement Practices ○ Implementation of Energy-Efficient Infrastructure and Technologies (e.g., LED lighting, efficient HVAC, pumps, motors, street lighting, water supply systems, smart energy management, etc.) ○ Innovative Projects and Best Practices in Energy Conservation and Clean Energy ○ Capacity Building and Awareness Programmes for Employees and Stakeholders ○ Integration of Energy Conservation into Public Service Delivery and Development Programmes ○ Consistency in Energy Conservation Efforts (Last Three Years) ○ Socio-Economic and Environmental Impact of the Initiatives ○ Awards, Certifications, and Recognition Received for Energy and Environmental Management ○ Quality of Documentation and Reporting ○ Final Presentation	○ Research, Demonstration, and Pilot Projects in Energy Conservation and Clean Energy ○ Replicability and Scalability of the Initiatives ○ Geographical Coverage of Activities (District, State, National, or International) ○ Consistency and Sustained Impact of Efforts (Last Three Years) ○ Extent of Energy Savings and/or Emission Reductions Achieved through the Initiatives ○ Promotion of Renewable Energy, Carbon Neutrality, and Fossil Fuel Substitution ○ Promotion of Electric Mobility (E-Mobility) and Other Clean Energy Technologies ○ Demand Side Management (DSM) and Energy Efficiency Promotion Activities ○ Socio-Economic and Environmental Impact of the Initiatives ○ Partnerships and Collaboration with Government, Local Self Governments, Educational Institutions, Industry, and Communities ○ Recognition, Awards, and Certifications Received for Energy Conservation, Energy Efficiency, or Environmental Initiatives ○ Quality of Documentation, Monitoring, and Reporting ○ Final Presentation
<i>Promoters of Energy Efficient Products & Energy Efficient Buildings (Category 7)</i> A- Promotors of Energy Efficient Products ○ Manufacture, Supply, or Installation of Certified Energy-Efficient Products, Equipment, and Control Systems ○ Promotion, Distribution, and Sale of BEE Star-Labelled Products as Notified by the Ministry of Power, Government of India ○ Number and Diversity of BEE Star-Labelled Products Sold or Distributed ○ Promotion of Energy-Efficient, Climate-Responsive, and Renewable Energy Technologies ○ Contribution to the Promotion of Battery Energy Storage Systems (BESS), Electric Mobility (E-Mobility), Electric Cooking, Renewable Energy, Cool Roofing Materials, Reflective/Insulating Paints, and Other Clean Energy Solutions ○ Implementation of Energy Conservation Measures and Energy Audits within the Organization ○ Capacity Building and Training Programmes conducted for Employees and Stakeholders on Energy-Efficient Products and Technologies ○ Participation in Training, Awareness Programmes, Workshops, or Webinars Conducted by BEE, EMC, or Other Recognized Agencies ○ Empanelment, Accreditation, or Certification with EMC or Other Recognized Organizations	

- Final Presentation
- B- Promotors of Energy Efficient Buildings**
- Design and Development of Energy-Efficient and Sustainable Building Projects
- Number of Green Building Projects Certified under IGBC, LEED, GRIHA, or Other Recognized Green Building Rating Systems
- Design and Development of ECBC-Compliant Buildings
- Adoption of Innovative Building Design Practices and Energy-Efficient Technologies
- Consistency in Promoting Energy Conservation and Energy Efficiency (Last Three Years)
- Quality of Documentation and Reporting
- Final Presentation

The Committee's decision would be final and no appeal for reconsideration is encouraged

INSTRUCTIONS FOR FILLING UP THE 'AWARD PRO FORMA'

The data required for the proforma pertains to the accounting years 2023-24, 2024-25 and 2025-26.

The enclosed proforma is only a format and thus information sought may be separately computer printed or neatly typed. The proforma could also be downloaded from the website of Energy Management Centre; www.keralaenergy.gov.in.

Duly filled in Application form, with supporting documents may be submitted in soft copy/email to ecawardsemc@gmail.com. **Only online/email applications will be accepted; hard copies will not be entertained.**

Certificates to the effect that the enterprise/organization is presently following all the statutory requirements pertaining to safety and pollution control wherever applicable should be attached along with the proforma.

Important: Annual reports for the last three years are required to be attached along with the "Award Proforma" in the case of large-scale energy consumers.

The answers to the questions should be precise and specific and should be supplied in total compliance with the pro forma format. Additional information so as to support the case may be included referring to the criteria of evaluation as specified above. The deviations may lead to improper evaluation or the rejection of the application. Each and every query mentioned in the proforma needs to be answered. Even if the answer is 'NO' or 'NOT APPLICABLE' the same may be stated, instead of ignoring it. The Chief Executive of the enterprise/organization /institution should sign the duly filled-in proforma.

The shortlisted applicants shall present their credentials and initiatives in the field of energy efficiency in the following format.

Category 1,2,3 and 4 (Large, Medium, Small scale industries and Energy Efficient Buildings)

Sl. No.	Content	No of Slides
1	Company profile	1
2	Major energy conservation activities, Savings and investments 2025-26	3
3	Green Initiative /Clean Energy program (renewable, e-mobility etc)	1

Category 5 & 6 (Energy Efficient Public Institutions & Energy Conservation Leadership & Community Impact)

Sl. No.	Content	No of Slides
1	Profile of institution/organization	1

2	Major energy conservation activities, Savings and investments during 2025-26	3
3	Green /Carbon neutral initiatives	1
4	Energy conservation campaigns	1

Category 7 (Promoters of Energy Efficient Products & Energy Efficient Buildings)

Sl. No.	Content	No of Slides
1	Profile of applicant	1
2	Major promotional activities 2025-26, details of service provided/details of energy efficient product sold or details of energy-efficient building projects during 2025-26	3
3	Innovative ideas or design interventions or Energy Efficient technologies	1

SUBMISSION OF NOMINATION

Shall download the application form EMC website and forward the duly filled application form to ecawardsemc@gmail.com.

***The Director
Energy Management Centre-Kerala
Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram 695017
(Tel: 0471-2594922, Fax: 0471 2594923) www.keralaenergy.gov.in
Email: ecawardsemc@gmail.com
Last Date: 30th October 2026***



Kerala State Energy Conservation Award for the year 2026

Pro forma to substantiate the achievements in energy conservation



LARGE SCALE ENERGY CONSUMERS/ MEDIUM SCALE ENERGY CONSUMERS/ SMALL SCALE ENERGY CONSUMERS

Please fill this pro forma and return to ecawardsemc@gmail.com or to the address given below.

Use additional sheets, if required

1	Name of the unit						
2	Address						
3	Mobile No						
4	E-mail						
5	Website						
6	Designated consumer		Yes/No				
7	Nature of business		7.Capital invested				
8	Product / Product mix (Give product name and specifications)						
9	Tariff Category/Slab (EHT/HT/LT/ [I, II....])						
	Contract Maximum Demand in kVA						
	Average Recorded (2025-26) MD in kVA						
	Annual Electrical Energy Consumption in Million kWh (MU) (including self-generation)						
10	Last energy audit conducted on:						
	Last energy audit conducted by: (Give name and address)						
	Frequency of Energy Audit: (Please put a ☐ from the options given)		Once in a year				
			Once in two years				
Once in three years							
		Other, Specify					
11	Energy conservation activities undertaken during the last 3 years						
	Year	Project/Program/Activity Title	Category (Put code no. from below)	Project cost (Rs.lakhs)	Annual Savings		Total
					Electricity (MU)	Fuel (Litres)	cost savings (Rs.lakhs)
	2025-2026						
	2024-2025						
	2023-2024						
	Category	Code no.	Category	Code no.	Category	Code no.	
	House keeping	A	Inter fuel substitution	C	Cogeneration	E	
	Efficient operation	B	Technology up gradation	D	Others	F	
12	If you have received any energy conservation awards in last 2 years, mention the year and details.						
13	Name of Energy Manager (If BEE Certified give Certification Number)			Name			
				BEE Certification Number			
				Designation/ Reporting to			
				e-mail			
				Mobile No			





14	Furnish the details of Energy Policy and Energy Conservation Committee/Cell/Circles functioning in your organization. (use additional sheets if required)	
15	Details on training programs/campaigns in energy Conservation organized/conducted in 2025-26.	
16	Details of innovative technologies implemented in energy efficiency and conservation:	
17	Whether ISO 50001 certified or not	
18	Do you have plans for ISO 50001 certification.	
19	Details of renewable energy projects:	

Details to be attached as follows

1. Unit Profile (100 words)
2. Energy Management Policy
3. Energy Consumption details as follows

		UNIT*	2023-2024	2024-2025	2025-2026
Annual Production	Product 1	MT			
	Product 2	MT			
	Product 3	MT			
Total annual Manufacturing Cost in Rs. (lakhs)		Rs. Lakhs			
Total annual Energy Cost in Rs. (lakhs)		Rs. Lakhs			
Energy Cost as % of Production cost		%			
Total Electrical Energy purchased		kWh (lakhs)			
Total Electrical Energy Generated		kWh (lakhs)			
# Fuel used for Power generation (specify type of fuel)		Ton			
Total Thermal Energy Consumption (Except fuel used for power generation)	Furnace Oil	Ton			
	Coal	Ton			
	HSD	Ton			
	Natural Gas	Ton			
	Others	Ton			
Specific Electrical energy consumption (if possible, normalize to one product)		Specify Units			
Specific Thermal Energy consumption (if possible, normalize to one product)		Specify Units			

*(Specify the unit if the unit is other than given in the table)

4. Specification of Captive power plants (Rating in kVA and specification of DG set/ TG set)
5. If Cogeneration, specification of Cogeneration plant (with schematic diagram)
6. Graphical Representation of Specific Energy Consumption
7. Energy conservation cell structure
8. Major Energy Conservation Projects Implemented During the Year 2025-26 (brief description with photo)
9. Other projects implemented during 2025-26.
10. Energy Conservation Plans and Targets (Energy Saving Measure, Amount Investment Project, Saved in Rs. Lakhs).
11. Details regarding Environment and Safety.

Specify the Type and Gross Calorific value of the fuel used

It is certified that the enterprise/organization is presently following all the statutory requirements pertaining to safety and pollution control and the facts stated above are true and correct to the best of my knowledge and belief.

Date

Place

(Office Seal)

Signature of CEO/ Unit Head

Name & Designation:

Please return to: **The Director, Energy Management Centre-Kerala, Dept. of Power, Govt. of Kerala, Sreekrishna Nagar, Sreekariyam, P.O., Thiruvananthapuram 695 017.**
Telephone: 0471-2594922. E-mail: ecawardsemc@gmail.com





Kerala State Energy Conservation Award for the year 2026

Pro forma to substantiate the achievements in energy conservation



ENERGY EFFICIENT BUILDINGS

Please fill this pro forma and return to ecawardsemc@gmail.com or the address given below.
Use additional sheets, if required

1	Name				
2	Address				
3	Mobile No				
4	E-mail				
5	Website				
6	Designated consumer as per EC Act 2001	Yes /No			
7	Type of Building/Activity (Eg: Hotel, Hospital, Office, Malls, Multiplex, Educational institutions etc.)				
8	Tariff Category/Slab (EHT/HT/LT/ [I, II....])				
	Contract Maximum Demand in kVA				
	Average Recorded (2025-26) MD in kVA				
10	Mention whether Certified Green Building or rated (attach proof)				
12	Building Area and Connected Load	2023-2024	2024-2025	2025-2026	
12.1	Total Built up Area (in m ²)				
12.2	Air-conditioned area (in m ²)				
12.3	Non-Air-conditioned area (in m ²)				
12.4	Occupancy rate (Unit in % or Numbers) (for educational institutions put no. of students enrolled + staffs)				
12.5	Total Connected Load (in kW)				
12.6	Building operating hours				
13	Electrical Energy Consumption				
	Energy used	Units	2023-2024	2024-2025	2025-2026
(a)	Electricity Purchased	Lakh kWh			
(b)	Self-generated	Lakh kWh			
(c)	Total Electricity Consumption (a+b)	Lakh kWh			
(d)	Specific Energy Consumption w.r.t total built up area, Total Electricity consumption/ Total built-up area (kWh/m ²) = [11(c) x 10 ⁵] / (10.1) as given against above row)	kWh/m ²			
14	Last energy audit conducted on:				
	Last energy audit conducted by: (Give name and address)				
	Frequency of Energy Audit: (Please put a ☐ from the options given)			Once in year	
				Once in two years	
				Once in three years	
			Other, Specify		
15	Details of Energy Manager (If BEE Certified give Certification Number)		Name		
			BEE Certification Number		
			Designation		



		e-mail	
		Mobile No:	

16	Energy conservation activities were undertaken during the last 3 years				
		Investment	Annual Savings		Total
Year	Project/Program/Activity Title	(Rs. lakhs)	Electricity (MU)	Fuel (Litres)	cost savings (Rs.lakhs)
2025-2026					
2024-2025					
2023-2024					
17	If you have received any energy conservation awards in the last 2 years, mention the year and details.				
18	Details on training programs/campaigns in energy Conservation organized/conducted in 2025-26				
19	Details of innovative technologies implemented for energy conservation including utilization of renewable energy projects.				

Details to be attached as follows

1. Unit Profile (100 words)
2. Energy Management Policy
3. Energy Consumption details as follows

	2023-2024	2024-2025	2025-2026
Total annual Energy Cost in Rs. (lakhs)			
# Fuel used for Electricity Generated in Ton	Type of fuel		
*Total Thermal Energy Consumption in Ton (Except fuel used for power generation)			

4. Graphical Representation of Specific Energy Consumption
5. Details of fuel used and annual consumption for the last three years.
6. Energy conservation cell structure
7. Major Energy Conservation Projects Implementation During the year 2025-26 (brief description with photo)
8. Other projects implemented during 2025-26
9. Energy Conservation Plans and Targets (Energy Saving Measure, Amount Saved in Rs Lakhs).
10. Details regarding Environment and Safety.

It is certified that the enterprise/organization is presently following all the statutory requirements pertaining to safety and pollution control and the facts stated above are true and correct to the best of my knowledge and belief.

Date:

Place:

Signature of CEO/ Unit Head

Name & Designation:

(Office Seal)

Please return to: **The Director, Energy Management Centre-Kerala, Dept. of Power, Govt. of Kerala, Sreekrishna Nagar, Sreekariyam, P.O., Thiruvananthapuram 695 017. Telephone: 0471-2594922. Email: ecawardsemc@gmail.com**





Kerala State Energy Conservation Award for the year 2026

Pro forma to substantiate the achievements in energy conservation



ENERGY EFFICIENT PUBLIC INSTITUTIONS

Please fill this pro forma and return to ecawardsemc@gmail.com or the address given below.

Use additional sheets, if required

1	Name of the Department/LSG (only Govt organizations are in this category)				
2	Address				
3	Mobile No				
4	E-mail				
5	Website				
6	Nature of Function				
7	Details of Empanelment/certification/Accreditation (if any)				
8	Energy conservation activities undertaken during the last 3 years				
		Project	Annual Savings		Total
Year	Project/Program/Activity Title	cost (Rs. lakhs)	Electricity (MU)	Fuel (Litres)	cost savings (Rs.lakhs)
2025-26					
2024-25					
2023-24					
9	If you have received any energy conservation awards in the last 2 years, mention the year and details.				
10	Details of the Contact person	Name			
e-mail					
Mobile No					
11	Details on Audits /training programs/campaigns/projects in energy Conservation organized/ conducted in 2025-26.				
12	Details of Energy Conservation Policy, Green Procurement Policy, Climate Action Policy, Carbon Neutral Policy, Orders issued (if any), innovative technologies, carbon neutrality initiatives, electric mobility (e-mobility), Demand Side Management (DSM), fossil fuel substitution, energy-efficient infrastructure projects, best practices, integration of energy conservation into public service delivery, and the socio-economic and environmental impacts of initiatives implemented for energy conservation, including the adoption of renewable energy projects, during the period 2023-24 to 2025-26.				
Details to be attached as follows 1. + Profile (100 words). 2. Major Energy Conservation Projects/ campaigns conducted during the Year 2025-26 (brief description with photograph of the programs/activities duly signed by competent authority of the institution)- Pls refer criteria for judging the merit in the award guidelines (pages 4-6). 3. Newspaper cuttings, other relevant documents of credibility if any.					

Authorized Signatory

(Office Seal)

Name & Designation

Please return to: **The Director, Energy Management Centre-Kerala, Dept. of Power, Govt. of Kerala, Sreekrishna Nagar, Sreekariyam, P.O., Thiruvananthapuram 695017.**
Telephone: 0471-2594922.e-mail: ecawardsemc@gmail.com





Kerala State Energy Conservation Award for the year 2026

Pro forma to substantiate the achievements in energy conservation



ENERGY CONSERVATION LEADERSHIP & COMMUNITY IMPACT

Please fill this pro forma and return to ecawardsemc@gmail.com or the address given below.

Use additional sheets, if required

1	Name of the Organisation <i>(only NGOs and other non-government organizations including public as well as private educational institutions)</i>				
2	Address				
3	Mobile No				
4	E-mail				
5	Website				
6	Nature of Function				
7	Details of Empanelment/certification/Accreditation (if any)				
8	Energy conservation activities undertaken during the last 3 years				
		Project	Annual Savings		Total
Year	Project/Program/Activity Title	cost (Rs. lakhs)	Electricity (MU)	Fuel (Litres)	cost savings (Rs.lakhs)
2025-26					
2024-25					
2023-24					
9	If you have received any energy conservation awards in the last 2 years, mention the year and details.				
10	Details of the Contact person	Name			
e-mail					
Mobil e No					
11	Details on Audits /training programs/campaigns/ projects in energy Conservation organized/ conducted in 2025-26.				
12	Details of Vision, Leadership, and Institutional Commitment towards Energy Conservation, Energy Efficiency, and Clean Energy innovative initiatives in sustainable energy practices, including carbon neutrality, community participation, Energy Club activities, awareness and behavioural change programmes, research and demonstration projects, geographical outreach, renewable energy, fossil fuel substitution, electric mobility (e-mobility), and collaborations with LSGs, Government Departments, educational institutions, industry, and other stakeholders (2023-24 to 2025-26).				
Details to be attached as follows 1. + Profile (100 words). 2. Major Energy Conservation Projects/ campaigns conducted during the Year 2025-26 (brief description with photograph of the programs/activities duly signed by competent authority of the institution)- Pls refer criteria for judging the merit in the award guidelines (pages 4-6). 3. Newspaper cuttings, other relevant documents of credibility if any.					

Authorized Signatory

(Office Seal)

Name & Designation:

Please return to: **The Director, Energy Management Centre-Kerala, Dept. of Power, Govt. of Kerala, Sreekrishna Nagar, Sreekariyam, P.O., Thiruvananthapuram 695 017.**
Telephone: 0471-2594922.e-mail: ecawardsemc@gmail.com





Kerala State Energy Conservation Award for the year 2026

Pro forma to substantiate the achievements in energy conservation



PROMOTERS OF ENERGY EFFICIENT PRODUCTS & ENERGY EFFICIENT BUILDINGS

Please fill this pro forma and return to ecawardsemc@gmail.com or the address given below.

Use additional sheets, if required

1	Name of the Firm/consultancy								
2	Address								
3	Mobile No								
4	E-mail								
5	Website								
6	Nature of Activity								
7	Number of Employees								
8	Details of Empanelment /certification/Accreditation (if any)								
9	SECTION A DETAILS OF ENERGY EFFICIENT BUILDING PROJECTS (Q.9 TO 17) (ONLY FOR PROMOTERS OF ENERGY EFFICIENT BUILDINGS FOR E.G.: ARCHITECTURAL/DESIGN FIRMS ELSE NOT APPLICABLE)								
Year	Project/Program/ Activity Title	#Type of Building	Built Up Area (Sq.m)	Project Status (Commissioned/ongoing)	Design *EPI of the building	Actual *EPI of the building (in case of commissioned)	Total Cost (Rs. lakhs)	Green building certification (IGBC, LEED, GRIHA etc.)	Cerification Number (If any)
2025-26									
2024-25									
2023-24									
10	Whether you have received any energy conservation awards in last 2 years, Mention the year and details.								
12	Whether attended certificate/training program /webinars on ECBC conducted by EMC.								
13	No of employees acquired training in ECBC conducted by EMC / Bureau of Energy Efficiency. (Attach details)								
13	Whether you have done ECBC compliance check for the building you have designed? (If yes attach details including name of project, Date of compliance check, Agency								

	which have done compliance check, Approval for the construction etc.)	
14	Details of other sustainable development projects executed or in progress by the firm during 2025-26.	
15	Details of innovative design interventions or technologies implemented for energy conservation in commissioned or proposed or existing projects during 2025-26.	
16	Details of the departments/ role/ expertise and corresponding number of personnel employed with the firm.	
17	Details of Contact person	Name
		e-mail
		Mobile

*EPI = energy performance index = kWh or units of energy / m2 / year.

Design EPI shall be mentioned for Building both commissioned and under design and Actual EPI only for Commissioned building
Type of Buildings – Mention whether it is Commercial, Offices, Health, Hospitality, Office, Cinema theaters, Residential buildings etc.

Details are to be attached as follows.

1. Profile of firm (100 words).
2. Copy of registration certificate.
3. List of energy efficiency projects during the Year 2025-26 in the given format. Brief description with photograph and copy of certifications if any.
4. Details of the building for which the ECBC compliance check has been done including the name of the project, date of ECBC compliance check, Agency which has carried out the compliance check, date of approval, etc.
5. Major Energy Conservation programs or campaigns conducted during the year 2025-26. (Brief description with a photograph of the activities duly signed by the competent authority of the institution)
6. Newspaper cuttings, and other relevant documents of credibility if any.

18	SECTION B DETAILS OF ENERGY EFFICIENT /BEE STAR LABELLED PRODUCTS SOLD (Q.18 TO 21) (ONLY FOR RETAILERS/ENERGY EFFICIENCY SERVICE PROVIDERS ELSE NOT APPLICABLE) ADDITIONAL SHEET SHALL BE USED IF REQUIRED IN CASE OF SERVICE PROVIDERS, AND SOFTWARE DEVELOPERS TO PROVIDE DETAILS OF THE SERVICES							
	No. of Star Labeled /Energy Efficiency products/services sold							
	Equipment /Product/Services details	No Star Or as applicable	1 Star Or as applicable	2 Star Or as applicable	3 Star Or as applicable	4 Star Or as applicable	5 Star Or as applicable	Remarks
2025-26	1. 2. 3. 4.							
2024-25	1. 2. 3. 4.							
2023-24	1. 2. 3. 4.							
19	Whether you have received any energy conservation awards in last 2 years, Mention the year and details.							
20	Details on training programs/ campaigns in energy conservation organized / attended or conducted (if any) in 2025-26							



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Use additional sheets, if required

21	For Retailers (Equipment/product manufactured/sold during the last 3 years) [Additional sheet shall be used if required in case of service providers, and software developers to provide details of the services]	
Details to be attached as follows 1. Unit Profile (100 words) 2. Energy Management Policy (if any) 3. Details of Equipment sold (during last 3 years) 4. Details regarding Environment and Safety.		

Authorized Signatory

Name & Designation:
(Office Seal)

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