


| Kerala Tenders | | eTendering System Government of Kerala | | | | | |
|--|--|---|----------------------------------|-----------------------|---------------------------------|-----------------------|-----|
| | | Tender Details | | | | | |
| | | Date : 06-Mar-2026 12:34 PM | | | | | |
| | |  Print | | | | | |
| Basic Details | | | | | | | |
| Organisation Chain | Energy Management Centre | | | | | | |
| Tender Reference Number | EMC/37/2026-OA1 | | | | | | |
| Tender ID | 2026_EMCK_844313_1 | Withdrawal Allowed | Yes | | | | |
| Tender Type | Open Tender | Form of contract | Service | | | | |
| Tender Category | Services | No. of Covers | 2 | | | | |
| General Technical Evaluation Allowed | No | ItemWise Technical Evaluation Allowed | No | | | | |
| Payment Mode | Online | Is Multi Currency Allowed For BOQ | No | | | | |
| Is Multi Currency Allowed For Fee | No | Allow Two Stage Bidding | No | | | | |
| Payment Instruments | | | Cover Details, No. Of Covers - 2 | | | | |
| Online Bankers | S.No | Bank Name | | | | | |
| | 1 | SBI MOPS | | | | | |
| Cover No | Cover | Document Type | Description | | | | |
| 1 | Fee/PreQual/Technical | .pdf | Tender Document | | | | |
| 2 | Finance | .xls | BOQ | | | | |
| Tender Fee Details, [Total Fee in ₹ * - 2,655] | | | | EMD Fee Details | | | |
| Tender Fee in ₹ | 2,360 | | | EMD Amount in ₹ | 10,000 | EMD Exemption Allowed | Yes |
| Processing Fee in ₹ (18.00% GST Incl.) | 295 | | | EMD Fee Type | fixed | EMD Percentage | NA |
| Fee Payable To | Nil | Fee Payable At | Nil | EMD Payable To | Nil | EMD Payable At | Nil |
| Tender Fee Exemption Allowed | Yes | | | | | | |
| Click to view modification history | | | | | | | |
| Work /Item(s) | | | | | | | |
| Title | Housekeeping services for the Building of Energy Management Centre Kerala Office, Thiruvananthapuram, Kerala | | | | | | |
| Work Description | Housekeeping services for the Building of Energy Management Centre Kerala Office, Thiruvananthapuram, Kerala | | | | | | |
| Pre Qualification Details | Please refer Tender documents. | | | | | | |
| Independent External Monitor/Remarks | NA | | | | | | |
| Show Tender Value in Public Domain | No | | | | | | |
| Tender Value in ₹ | 8,00,000 | Product Category | Miscellaneous Services | Sub category | NA | | |
| Contract Type | Tender | Bid Validity(Days) | 180 | Period Of Work(Days) | NA | | |
| Location | Thiruvananthapuram | Pincode | 695017 | Pre Bid Meeting Place | NA | | |
| Pre Bid Meeting Address | NA | Pre Bid Meeting Date | NA | Bid Opening Place | Energy Management Centre Kerala | | |
| Should Allow NDA Tender | No | Allow Preferential Bidder | No | | | | |

Critical Dates

| | | | |
|--|----------------------|--|----------------------|
| Publish Date | 06-Mar-2026 12:34 PM | Bid Opening Date | 23-Mar-2026 11:00 AM |
| Document Download / Sale Start Date | 06-Mar-2026 12:45 PM | Document Download / Sale End Date | 21-Mar-2026 03:00 PM |
| Clarification Start Date | 07-Mar-2026 11:00 AM | Clarification End Date | 11-Mar-2026 04:00 PM |
| Bid Submission Start Date | 12-Mar-2026 09:00 AM | Bid Submission End Date | 21-Mar-2026 03:00 PM |

Tender Documents

| NIT Document | S.No | Document Name | Description | Document Size (in KB) |
|--------------|------|--------------------|-------------|-----------------------|
| | 1 | Tendernotice_1.pdf | NIT | |

| Work Item Documents | S.No | Document Type | Document Name | Description | Document Size (in KB) |
|---------------------|----------------|------------------|--------------------|-----------------|-----------------------|
| | 1 | Tender Documents | tenderdocument.pdf | Tender Document | |
| 2 | Other Document | submittals.pdf | Submittals | | 492.75 |
| 3 | BOQ | BOQ_1425447.xls | BOQ | | 349.00 |

Bid Openers List

| S.No | Bid Opener Login Id | Bid Opener Name | Certificate Name |
|------|-----------------------------|------------------|----------------------------|
| 1. | subhash@keralaenergy.gov.in | Subhash Babu B V | SUBHASH BABU BABU VASANTHA |
| 2. | dinesh@keralaenergy.gov.in | Dinesh Kumar A N | DINESH KUMAR AYYAPPAN |
| 3. | hari@keralaenergy.gov.in | Harikumar R | HARI KUMAR RAMADAS |

Tender Properties

| | | | |
|--|--------|---|-----------------------|
| Auto Tendering Process allowed | No | Show Technical bid status | Yes |
| Show Finance bid status | Yes | Stage to disclose Bid Details in Public Domain | Technical Bid Opening |
| BoQ Comparative Chart model | Normal | BoQ Compative chart decimal places | 3 |
| BoQ Comparative Chart Rank Type | L | Form Based BoQ | No |

Tender Inviting Authority

| | |
|----------------|--|
| Name | Director |
| Address | SREEKRISHNA NAGAR SREEKARIYAM P O TRIVANDRUM |

Tender Creator Details

| | |
|---------------------|----------------------|
| Created By | Dinesh Kumar A N |
| Designation | Joint Director |
| Created Date | 06-Mar-2026 11:14 AM |



ENERGY MANAGEMENT CENTRE-KERALA

SREEKRISHNA NAGAR, SREEKARIYAM P.O, TRIVANDRUM

Phone No.: 2594922, Fax: 0471 2594923

www.keralaenergy.gov.in

E-TENDER NOTICE

Energy Management Centre- Kerala invites e-tenders from reputed, registered firms / companies engaged in the business of housekeeping to provide housekeeping services viz., cleaning of office space, floors, cabins, corridors, toilets, glass doors, windows, curtains, computer peripherals, telephone instruments, open area for the IGBC LEED Gold Rated Green Building of Energy Management Centre Kerala Office, Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram, Kerala -695017.

The bid shall be submitted in two-cover system consisting of technical bid and price bid. The price bid of those who qualify in the technical bid shall only be opened.

Detailed terms and conditions as well as technical specifications are contained in the bid document of the above work, which is uploaded in the Kerala Government e-portal www.etenders.kerala.gov.in.

| | |
|--|--|
| Name of Work | Housekeeping services for the Building of Energy Management Centre Kerala Office, Thiruvananthapuram, Kerala |
| TENDER No. | EMC/37/2026-OA1 |
| Estimated Cost | Rs. 8 Lakhs |
| EMD | Rs. 10,000 |
| Cost of tender form | Rs. 2,000 + 18 % GST |
| Date of publishing bid documents | 06-03-2026 |
| Document download starting date | 06-03-2026 |
| Bid clarification starting date | 07-03-2026 |
| Bid clarification closing date | 11-03-2026 |
| Bid submission starting date | 12-03-2026 |
| Last Date & Time of online Submission of Bid document | 21-03-2026 |
| Deadline for submission of Hardcopy (Bid agreement) to the Office of the tendering authority | 21-03-2026 |
| Bid opening date | 23-03-2026 |
| Bid validity | 180 days |

Director

Thiruvananthapuram
06/03/2026

ENERGY MANAGEMENT CENTRE-KERALA

SREEKARIYAM, THIRUVANANTHAPURAM – 695017

NOTICE INVITING TENDER for the Housekeeping services for the Building of Energy Management Centre Kerala Office, Thiruvananthapuram, Kerala

Competitive sealed tenders are invited from registered firms / companies engaged in the business of housekeeping to provide housekeeping services viz., cleaning of office space, floors, cabins, corridors, toilets, glass doors, windows, curtains, computer peripherals, telephone instruments, open area for the IGBC LEED Gold Rated Green Building of Energy Management Centre Kerala Office, Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram, Kerala -695017.

Bidder should have minimum two years of experience in providing housekeeping services to various organization in Kerala; and should have executed at least single work with an Annual Contract Value of 10 Lakhs in the similar activity, in any one of the last five years. The bidder should have experience in providing similar housekeeping services at any one site measuring not less than 4,000 Sq. Ft. Bidder shall enclose the purchase/ work orders received from utilities in support of experience.

This tender is an e-Tender and is being published online for the registered firms / companies engaged in the business of housekeeping to provide housekeeping services viz., cleaning of office space, floors, cabins, corridors, toilets, glass doors, windows, curtains, computer peripherals, telephone instruments, open area for the IGBC LEED Gold Rated Green Building of Energy Management Centre Kerala Office, Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram, Kerala -695017. The tender is invited in two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala <https://www.etenders.kerala.gov.in>. Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

Tender no: EMC/37/2026-OA1

Name of work: – ***registered firms / companies engaged in the business of housekeeping to provide housekeeping services viz., cleaning of office space, floors, cabins, corridors, toilets, glass doors, windows, curtains, computer peripherals, telephone instruments, open area for the IGBC LEED Gold Rated Green Building of Energy Management Centre Kerala Office, Sreekrishna Nagar, Sreekariyam P.O, Thiruvananthapuram, Kerala -695017***

Location: Kerala

Tender documents can be downloaded from Kerala Government e-portal www.etenders.kerala.gov.in from 06-03-2026 at 12:30 P.M.

Cost of tender document: **Rs. 2,000 (plus GST @ 18 %) through e-Payment facility provided by the e-Procurement system**

Last date and time for submission of tender – 21-03-2026 at 15.00 hrs.

- **Period of Completion: 30 days from the date of Letter of Intent (LOI)**

The Tenderer shall quote the rates including all taxes, duties, etc. But the successful tenderer shall produce proof of payment of all taxes and duties.

An Earnest Money Deposit (EMD) of Ten Thousand only (10,000.00) and the non-refundable Tender document cost of 2,000.00/- + GST (18%), a total of Rs. 12,360.00/- (Rupees Twelve Thousand Three Hundred and Sixty only) shall be remitted as one single transaction and not separate. Separate or split remittance for tender document fee and EMD shall be treated as invalid transactions. Mode of payment other than through e-Payment facility provided by the e-Procurement system online will not be allowed.

All the Tender documents are to be submitted online only and in the designated covers on the above website and no manual submission will be entertained. Originals of Bid Agreement in stamp paper, enclosed in a sealed envelope shall be submitted to the Director, EMC before the date and time mentioned. Tenderer shall supply the proof of similar works carried out with its completion certificate issued by the respective clients along with the tender. Also sales tax and income tax clearance certificate and financial turnover of the firm for the last 3 financial years should be submitted along with.

The bid shall be opened online at the office of the Energy Management Centre, Sreekrishna Nagar, Sreekaryam, Thiruvananthapuram, 695017, on the date and time mentioned above in the presence of the bidders/ their representatives who wish to attend. All other existing conditions related to the tenders of Energy Management Centre will be applicable to this tender also. The tender details will also be available in the EMC website www.keralaenergy.gov.in the bidding authority reserves the right to modify/cancel any or all bids without assigning any reasons. EMC will not be responsible for any errors like missing of schedule data while downloading by the bidder/ non receipt of document/delay if any.

All bidders participating in the tender should have a valid Digital Signature Certificate from an approved Certifying Authority. More details about the e-tendering procedure will be available from Kerala State IT Mission Centres at Thiruvananthapuram, Ernakulam and Kannur

on all Government working days from 10:30 am to 5:30 pm (Phone: 0471 - 2577088, 0471 - 2577188, 0471 - 2577388, 0484 - 2336006, 0484 - 2332262, 0497- 2764788, 0497- 2764188).

Further details can be had from

The Director

Energy Management Centre
Department of Power
Sreekrishna Nagar
Sreekaryam P.O
Thiruvananthapuram – 695017
Email: emck@keralaenergy.gov.in

Note: - If any of the dates mentioned above happens to be a holiday, the actual dates for the same will be the next working day. No separate intimation in this regard will be issued.

Director

Tender closes for bidding on 21-03-2026 days at 15.00 hrs

**Director,
Energy Management Centre
Sreekrishna Nagar, Sreekariyam,
Thiruvananthapuram,
Kerala, - 695017**

Thiruvananthapuram

06/03/2026